

**COATESVILLE AREA SCHOOL DISTRICT**  
**SPECIAL SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**SEPTEMBER 12, 2017**  
*(Immediately Following Committee Meetings)*

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 8:58 PM**

**2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

**3. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**5. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President – <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>absent</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*  
Karen Hall, Director of Human Resources - *present*  
Dr. Cynthia Ajemian, Director of Special Education - *present*  
Rita Perez, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*

**2017-2018 Student Representatives**

Jared Elters, Senior Class Representative  
Diamond Marrow, Junior Class Representative

**Solicitor**

Michael I. Levin, Esquire – *not present*

## **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

### **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition:*

- **Commonwealth Law Enforcement Assistant Network**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the addition of a motion for the Commonwealth Law Enforcement Assistant Network Agreement.

Motion: Brenda Geist

Second: Ann Wuertz

Vote: 8-0-0

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approves the consent agenda items:

Motion: James Hills

Second: Laurie Knecht

Vote: 8-0-0

#### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approves the financial statements and the bills payable list.

#### **B. Memorandum of Understanding – CATA Choral Pay (2016-2017)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Memorandum of Understanding between CASD and CATA as presented. For purposes of clarity, this was inadvertently missed on the June agenda.

#### **C. Office for Civil Rights - Website Resolution Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Resolution Agreement between CASD and the Office for Civil Rights, Case Number 03171060. (*Confidential Enclosure*)

**D. Commonwealth Law Enforcement Assistant Network**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Agreement for information exchange by and between the Pennsylvania State Police, Administrator of the Commonwealth Law Enforcement Assistance Network and the Coatesville Area School District.

**E. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) DiStefano, Greg, School Psychologist for King's Highway Elementary School and East Fallowfield Elementary School. Letter Dated: 8/29/2017. Reason: Personal. Effective: 9/15/2017.
- 2) Reilly, Elizabeth, Special Education Teacher for South Brandywine Middle School. Letter Dated: 8/24/2017. Reason: Personal. Effective: 8/24/2017.
- 3) Saroka, Susan, Mathematics Teacher for the Coatesville Area Intermediate High School. Letter Dated: 8/31/2017. Reason: Personal. Effective: 9/5/2017.

b. CATSS

- 1) DiNunzio, Andrea, Health Assistant for Reeceville Elementary School. Letter Dated: 8/29/2017. Reason: Personal. Effective: 8/28/2017.
- 2) Lasco, Pamela, Principal's Secretary for Friendship Elementary School. Letter Dated: 8/28/2017. Reason: Personal. Effective: 9/8/2017.
- 3) Pawlowski, Kathy, 6.5 Hour Attendance Secretary for Reeceville Elementary School. Letter Dated: 8/18/20107. Reason: Personal. Effective: 8/31/2017.
- 4) Roscoe, Elena, Cafeteria/Playground/Library Aide for Friendship Elementary School. Letter Dated: 8/21/2017. Reason: Personal. Effective: 8/21/2017.
- 5) Turner, Brenda, Special Education One-on-One Aide for Friendship Elementary School. Letter Dated: 8/28/2017. Reason: Personal. Effective: 9/11/2017.

c. EXTRA DUTY

- 1) McAllister, Shelly, 7<sup>th</sup> Grade Field Hockey Coach for South Brandywine Middle School. Letter Dated: 7/30/2017. Reason: Personal. Effective: 7/30/2017.
- 2) Pascoe, Amy, Girls' Softball Coach for Scott Middle School. Letter Dated: 8/29/2017. Reason: Personal. Effective: 8/29/2017.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Green, Marian, Special Education Teacher for South Brandywine Middle School. Posted: 7/6/2017. Salary: \$48,533 (Prorated). Level: M. Step: 3. Temporary Professional Contract. Degree: BA—Psychology, West Chester University. MA—Special Education, University of Phoenix. Certification: Special Education PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Kelleman, Timothy, Biology Teacher for the Coatesville Area Intermediate High School. Posted: 8/17/2017. Salary: \$47,033 (Prorated). Level: B+15. Step: 3. Temporary Professional Contract. Degree: BS—Biology, Penn State University. Certifications: Biology 7-12. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 3) King, Kimberly, School Psychologist for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$45,133 (Prorated). Level: M. Step: 1. Temporary Professional Contract. Degree: BA—Psychology, Bloomsburg University. MS—School Psychology, Millersville University. Certifications: Education Specialist 1, School Psychologist PK-12. Effective: 9/5/2017. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Dunne, Cynthia, 4.75 Hour Attendance Secretary for Scott Middle School. Posted: 6/29/2017. Salary \$15/hour. Effective: 8/28/2017. SP4: Approved. Pending 168 Forms.
- 2) Kumar, Deepika, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: 9/6/2017. SP4: Approved. Pending 168 Forms.
- 3) Sawyers, Stephanie, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: 9/6/2017. SP4: Approved. Pending 168 Forms.
- 4) Stringer, Jennifer, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: 9/6/2017. SP4: Approved. Pending Act 168 Forms.

c. EXTRA DUTY

- 1) Boyer, Edward, 7<sup>th</sup> Grade Football Coach for Scott Middle School. Posted: 10/4/2016. Salary \$3,105.75 (Prorated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.

- 2) Hughes, Miriam, Assistant Band Director for the Coatesville Area Senior High School. Posted: 6/9/2017. Salary \$3,968.25 (Prorated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3) Limper, James, Assistant 9<sup>th</sup> Grade Football Coach for the Coatesville Area Intermediate High School. Posted: 6/12/2017. Salary \$3,882.19 (Prorated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 4) Martin, Ruth, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Ulkloss, Brian, Assistant Swim Coach for the Coatesville Area Senior High School. Posted: 6/9/2017. Salary \$2,472.25. Effective: 2017—2018 School Year. SP4: Staff.
- 6) Mentors for the Coatesville Area School District. Salary: \$1,000. If Mentor is assigned to more than one teacher, the salary for mentoring each additional teacher is \$500. Effective: 2017—2018 School Year. SP4: Staff.

**Coatesville Area School District**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Thompson, Tyree	McBratnie, Dawn	School Psychologist

**Coatesville Area Senior High School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Domsohn, Tricia	Brooks, Tammy	English
Hughes, Gabriel	Molan, Danielle	Music
Vietri, Steven	Bonner, Michael	Physical Education
Walker, Nicole	Keller, Meredith	Math

**Coatesville Area Intermediate High School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Eberly, Robert	Stephens-Franklyn, Marilyn	Physical Education

**North Brandywine Middle School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Mochulski, Heather	Sciandra, Jamielynn	English Language Arts

**Scott Middle School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Hydutsky, Domenica	Boyd, Kimberly	Special Education
Hydutsky, Domenica	Quattlebaum, Nathaniel	Special Education

**South Brandywine Middle School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
McKee, Elizabeth	DiVirgilio, Kimberly	English Language Arts
Stevenson, Jill	Kingston, Katie	Special Education
Stevenson, Jill	Lemma, Rachel	Special Education

**East Fallowfield Elementary School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Sullivan, Kinsey	Miller, Lindsay	Music

**Reeceville Elementary School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Neff, Valerie	Kane, Abigail	Elementary Teacher
Schwartz, Susan	Matijasich, Brian	Elementary Teacher

**3. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

- 1) Norris, Demetrius, 5.75 Hour Special Education One-on-One Aide remaining at South Brandywine Middle School. For purposes of completeness and clarity, the employee has returned to their original assignment as the involuntary transfer was not needed.

b. FEDERATION

- 1) Bookman, James, move from A Custodian for South Brandywine Middle School to Rainbow Elementary School. Effective: 8/25/2017.
- 2) Brickus, Reginald, move from A Custodian for South Brandywine Middle School to Scott Middle School. Effective: 8/25/2017.
- 3) Faust, Ernest, move from A Custodian for East Fallowfield Elementary School to Coatesville Area Senior High School. Effective: 8/25/2017.
- 4) Hurst, Myia, move from B Custodian for South Brandywine Middle School to Scott Middle School. Effective: 8/25/2017.
- 5) Paup, Robert, move from B Custodian for Coatesville Area Senior High School to Rainbow Elementary School. Effective: 8/23/2017.
- 6) Rosado, Jorge, move from B Custodian at East Fallowfield Elementary School to Coatesville Area Senior High School. Effective: 8/25/2017.

**4. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. EXTRA DUTY

- 1) Rambo, Frank, move from Special Education One-on-One Aide for Coatesville Area Senior High School to Food Service Substitute for the Coatesville Area School District. Posted: 8/31/2017. Salary: \$9/hour. Effective: 9/7/2017.

**5. Correction**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Correction as indicated:

a. FEDERATION

- 1) Watkins, Alexander, 3-Hour General Utility Worker for Reeceville Elementary School. Posted: 7/13/2017. Salary: \$13.66/hour (\$14.66/hour after 520 hour probation period). Effective: 8/28/2017. SP4: Approved. Pending 168 Forms. Correction: Name change from [Maddox, Allen] on the 8/22/2017 Board Agenda.

**6. Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

<u>Name</u>	<u>Effective Date</u>
Mary Grace Conlan	9/2/2017
Victoria Cooper	9/2/2017
Kimberly Fulmer	9/3/2017
Elizabeth Gushanas	9/3/2017
Breanna Kriston	8/21/2017

**7. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the creation of Title 1 Tutoring for Elementary Grades K-5 and Scott Middle School to be funded by Title 1 grant money for the duration of the 2017-2018 school year. Number of tutors needed will be based upon enrollment.

**F. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Whisler, Kenneth, Director of Public and School Safety for the Coatesville Area School District. Letter Dated: 9/5/2017. Reason: Personal. Effective: 9/20/2017.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Monahan, Meghan, Supervisor of Special Education for the Coatesville Area School District. Posted: 7/31/2017. Salary: \$84,000 (pro-rated). Degree: BS—Elementary and Special Education, Saint Joseph’s University. MS—Educational Leadership/Principal/Supervisor, Drexel University. Certifications: Elementary K-6, Special Education PK-12, Supervisor Special Education PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Brooks, Nicole, Cheerleading Coach for South Brandywine Middle School. Posted: 7/3/2017. Salary \$1,856 (pro-rated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 2) Craig, Malcolm, 7<sup>th</sup> Grade Football Coach for South Brandywine Middle School. Posted: 8/1/2017. Salary \$2,499.75. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3) Daberkoe, Justin, 8<sup>th</sup> Grade Football Coach for South Brandywine Middle School. Posted: 7/10/2017. Salary \$3,126.75. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 4) Eaton, Jennifer, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Freeman-Petersen, Jesseka, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 6) Shopa, Anthony, Assistant Soccer Coach for the Coatesville Area Senior High School. Posted: 4/10/2017. Salary \$2,415.16 (pro-rated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 7) Smith, Karen, Mentor for Hood, Brian, for South Brandywine Middle School. Subject: Mathematics. Salary: \$1,000. Effective: 2017—2018 School Year. SP4: Staff.

3. **Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the creation of Cyber Assessment (Math & Science) position. Effective: 2017—2018 School Year. Extra duty on as needed basis.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.



**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 9:02 p.m. on a motion by Laurie Knecht and seconded by Deborah Thompson.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*